



KOSSUTH COUNTY ECONOMIC DEVELOPMENT CORPORATION

COMMUNITY ROOMS

TOWN: **Burt**

CONTACT PERSON/PHONE NUMBER: **Vickie Madsen (City Hall) 515-924-3618**

AVAILABLE COMMUNITY ROOMS: **Burt Activity Complex**

CAPACITY: **Dining room mtg area: 75-80; old gym: 350-375; new gym: 700 (w/tables)**

COST TO RENT FACILITY: **See attachment**

HANDICAP ACCESSIBLE: **YES**

AIR CONDITIONED: **YES**

SOUND SYSTEM AVAILABLE **YES**

HOW MUCH PARKING SPACE IS AVAILABLE: **lots – big blacktopped parking lot, plus parking around three sides of the facility**

CATERERS:

 MUST USE ON SITE CATERER
 X **OUTSIDE CATERERS WELCOME**
 PLEASE LIST AREA CATERERS IF ANY:
 Vickie’s Country Catering; HyVee, Algona
 Hofbauer Catering, Titonka; Titonka Food Center, Titonka

BAR INFORMATION:

 AVAILABLE ON SITE
 X **RENTERS RESPONSIBILITY**
 NOT PERMITTED

ADDITIONAL INFORMATION: **Old gym has tile floor and stage. New gym has wood floor, but needs to be tarped for most events. Large bleacher area for sitting. Facility has nice big kitchen.**

BURT ACTIVITY COMPLEX
406 Bush St.
(Rates effective August 4, 2008)

	NEW GYM	OLD GYM	KITCHEN	BOTH OLD GYM & KITCHEN
½ DAY	--	\$ 45.00	\$ 45.00	--
FULL DAY	\$125.00	\$ 80.00	\$ 90.00*	\$160.00
2-DAYS	\$200.00	\$120.00	\$125.00	\$235.00
3-DAYS	\$250.00	\$160.00	\$180.00	\$330.00

*catered meals with limited kitchen use, rent per day is \$65.00

1. ANYTHING OVER 4 HOURS IS A FULL DAY.
2. A DEPOSIT IS REQUIRED EQUAL TO THE RENTAL FEE.
(Deposit returned if facilities are left in good condition and no damages are done.)
3. FEES ARE DOUBLE FOR HEAVY USE ACTIVITIES (DANCES, WEDDING RECEPTIONS, SHOWS, AUCTIONS, ETC).
4. THE NEW GYM HAS **ONLY** FULL DAY RATES AND MAY REQUIRE JANITORIAL FEES.
5. \$125.00 TARP FEE FOR NEW GYM.
6. \$25.00 SOUND SYSTEM SET UP FEE.
7. OTHER ARRANGEMENTS MAY BE MADE AS NEEDED.
8. THE FACILITIES SHOULD BE CLEANED UP AND LEFT AS FOUND.
JANITORIAL FEES ARE \$15.00 PER HOUR WITH A MINIMUM OF \$50.00.
9. TABLES & CHAIRS FROM THE COMPLEX MAY BE RENTED OUT.
\$2.00 PER TABLE AND \$.40 PER CHAIR. AN AGREEMENT FORM MUST BE FILLED OUT.
A \$100 DEPOSIT IS REQUIRED WHICH WILL BE RETURNED WHEN EVERYTHING IS RETURNED IN GOOD CONDITION.
10. BENEFITS FOR BURT RESIDENTS – NO CHARGE